

Oswego Youth Soccer Association, Inc By-Laws
Approved October 2002.

Article I - Name

The name of the organization shall be the Oswego Youth Soccer Association, Inc., hereinafter referred to as OYSA.

Article II - Mission

The purpose for which this association has been formed is to provide girls and boys from the Oswego area the opportunity to learn and enjoy playing soccer. Our philosophy emphasizes participation and the joy of playing soccer. We use modified rules and fields consistent with the age and maturity of the players. The Our house league does not award trophies, keep game scores, or record league standings. We also provide travel teams for those players who seek age-appropriate progression in skill and a competitive environment. Our program is primarily a recreational activity for our children to learn and enjoy.

Article III - Membership

The membership shall be open to any player's parent/guardian, coach or person who wishes to volunteer not subject to suspension under Section 4 of By-Law 241 of the USSF By-Laws. All players active in OYSA activities shall be considered associate members.

Article IV - Officers

The Officers of the OYSA shall consist of: President, Vice-president, Secretary, Treasurer, Registrar and Travel coordinator.

A. President – The President shall preside at all meetings of the Association and of the Board of Directors in accordance with Roberts' Rules of Order. The President shall be the official liaison of the OYSA to all outside agencies and services and is responsible for negotiating and contracting for services approved by the Board of Directors of the OYSA. The President shall implement Board of Directors decisions and may delegate authority as deemed appropriate to a specific task. The President may establish committees to assist the Board in conducting OYSA business.

B. Vice-President – The Vice President shall assist the President in his/her duties, and shall assume the duties of the President in the latter's absence. The Vice President shall oversee the internal procedures of the OYSA, insuring organizational efficiency and effectiveness.

C. Secretary – The Secretary shall keep a record of the business of the OYSA including correspondence on behalf of the OYSA, agendas and minutes of OYSA Board of Directors meetings, and an inventory of the physical assets of the OYSA. Minutes of the Board of Directors meetings shall clearly identify those members present to conduct business, the agenda for the meeting, motions presented and seconded, and all motions passed with notations of vote count. Finally, the Secretary shall keep all original records of the OYSA for reference and historical purposes. Minutes of all meetings shall be kept in a binder for easy access, shall be tabulated by year, and shall be available to the Board of Directors at each Board meeting for reference.

D. Treasurer – The Treasurer shall have charge of all monies and shall keep a detailed account of income and expenditures. He/she shall submit a statement of the financial condition of the OYSA at each annual meeting and a summary report of financial balances at each regular meeting of the Board of Directors. The

Treasurer shall pay all bills for the OYSA and shall keep an appropriate accounting.. In the absence of the Treasurer, the President shall assume these duties. This position may be bonded as deemed necessary.

E. Registrar – The Registrar shall record all player registrations and coordinate player assignments, player passes, and player insurance. The Registrar shall maintain complete records of registration and payment of fees and shall coordinate the player registration process for each season.

F. Travel Coordinator – The Travel Coordinator shall coordinate all travel team business and shall establish procedures for team management and player/coach assignments consistent with the policies and procedures established by the Board of Directors. The Travel Coordinator shall keep the Association informed on a regular basis with regard to the status of the travel program and the policies and procedures of the Central New York Junior Soccer Association.

Article V - Board of Directors

The Board of Directors of the OYSA (hereinafter referred to as the Board) shall consist of members of the OYSA. Terms of office shall be staggered such that fifty percent of the Board seats are available each year.

A. Duties

1. Members of the Board are considered members-at-large and are elected from the membership of the OYSA. Board members are expected to attend all Board of Directors meetings unless otherwise excused by the President or his/her designee.
2. Assist the Officers in the daily operation of the OYSA by participating in Association events and serving on committees established by the President for the purpose of conducting OYSA business.
3. Monitor the prudent use of OYSA assets.
4. Establish and promote the policies of the OYSA and establish procedures for the internal administration of OYSA business.
5. Assist in the operations of the OYSA program by active membership on an OYSA committee each year and by helping in the dissemination of information about OYSA programs and policies to parents/guardians whose children participate in OYSA programs.

B. Meetings

1. An Annual Meeting of the OYSA shall be held in October of each year for the election of new members, the President's annual report to the Board, the report of the OYSA financial condition. and the election of officers. All Association members may vote at the Annual Meeting.
2. Regular Board meetings of the OYSA shall be held at a time and location to be selected by the Board and posted on the OYSA web site for all members.
3. A quorum for the transaction of business at all Board meetings shall consist of one half ($\frac{1}{2}$) of the Board members. A motion shall be passed by a simple majority of Board members present voting in the affirmative.
4. A special meeting of the Board shall be called by the President at the request of three (3) members of the Board. Notice of such meetings shall be provided by the Secretary at the direction of the President. Notice shall be provided to each Board member in writing, electronically or by certified mail and posted on the OYSA web site.

5. The Board may, by majority vote of Board Members present, move to consider an issue in executive session.

C. Board Positions, other than Officers, shall be: Field Coordinator, Concession Stand Coordinator, and Fund Raising Coordinator.

1. The Field Coordinator shall be in charge of field preparation such as lining fields for house and travel games; assuring goals and other equipment are in good operating condition and are safe for use, and maintaining first-aid kits. He/she shall monitor the physical condition of the fields and facilities of the Richard J. Benjamin Soccer Complex and schedule appropriate irrigation and maintenance. The Coordinator shall chair an operational committee assigned by the President consisting of at least three Board members.

2. The Concession Stand Coordinator shall organize the purchase and sale of goods at the concession stands for all OYSA scheduled games and tournaments. The Coordinator shall secure volunteers to staff the stands and shall chair an operational committee assigned by the President consisting of at least three Board members. The Coordinator shall keep an accurate accounting of inventory and sales and shall transmit earnings to the Treasurer in a timely fashion for deposit.

3. The Fundraising Coordinator organizes and monitors all fundraising activities for the OYSA and shall chair an operational committee assigned by the President consisting of at least three Board members. Additional committees may be established by the Fundraising Coordinator for specific fundraising events.

4. Members-At Large shall assist the Officers as necessary in the running of the OYSA including but not limited to:

- Registration of players
- Participating in fundraising activities
- Communication with the membership
- Committee participation
- Field preparation and maintenance
- Create rosters and game schedules
- Recruiting Coaches/Assistant Coaches
- Distribute equipment
- Be visible and accessible at the fields during play
- Share responsibility for security of OYSA grounds, facilities and equipment
- Participate in organizing and implementing developmental workshops or tournaments
- Officiate house league games although priority will be given to certified referees

D. Removal from OYSA positions or offices

1. Attendance at monthly meetings shall be considered a duty of all Board Members; any member who is unable to attend a meeting shall contact the President or Secretary prior to the meeting in order to be excused. Three (3) consecutive unexcused absences may result in removal from a Board position.

2. Any Officer or Board Member may be expelled for cause by a 2/3 vote of the remaining members of the Board of Directors present at a meeting.

VI. Election of members-at-large and officers of the Board shall be held at each Annual Meeting.

A. Terms of office shall be limited to two (2) years for each seat on the Board and each office. The President, Secretary, Travel Coordinator and six (6) members-at-large seats shall be elected in even -

numbered years. The Vice-president, Treasurer, Registrar and the six other (6) member-at-large seats shall be elected in odd-numbered years.

B. Nominations Any member of the Association is eligible to be nominated for a Board position.

1. A nominating committee shall be appointed by the President at the September regular Board meeting to present a slate of Officers and Board Members for election at the October Annual meeting.

2. Nominees shall be present at the Annual Meeting or submit a letter of intent to the President prior to the election indicating the position to which they seek election and any information about their qualifications they feel is pertinent.

C. Voting shall be by secret ballot. A ballot listing all candidates for election shall be printed by the nominating committee. Space for write-in candidates shall be provided on the ballot.

D. Vacancies

1. A vacancy of an elected officer shall be filled on an acting basis at the next regular Board meeting by a majority vote of those Board members present.

VII. Suspension and Expulsion

A. Detrimental Conduct - Any Officer, Board Member, Coordinator, player, coach, assistant coach, team manager, or referee displaying conduct detrimental to the welfare of the OYSA program or participants may be temporarily suspended from the execution of duties, the privileges of office or membership and all OYSA program activities for no more than two (2) weeks upon the presentation of cause and the recommendation of five (5) Board members. The Board of Directors shall hold a meeting to address the issues leading to the recommendation and determine an appropriate course of action. Such meeting may be a closed session. The issues leading to the recommendation shall be specified to the Board in writing and opportunities to present evidence or statements of explanation shall be offered to those who are considered by the Board to be party to the issues presented in the recommendation.

B. Player, Coach, and Spectator Conduct

1. Suspension - anyone displaying conduct detrimental to the OYSA program or to the safety of members, spectators, or players may be suspended as follows (the duration of the suspension may be extended in each instance by the Board due to the severity of the disruption or harm):

a. First Offense: for the remainder of the game by the Referee.

b. Second Offense: For the remainder of the game by the Referee and for the player's next game.

c. Third Offense: For the remainder of the game and the next two weeks of games pending review by the Board.

2. Review of Suspension: The Board may review a suspension imposed under section VII. B. 1. and may modify or extend the terms and conditions of a suspension.

3. A player may be expelled from further games for the remainder of the season by a 2/3 majority vote of the Board members present.

C. Appeal - OYSA will provide equitable and prompt hearing and appeal procedures to guarantee the rights of individuals to participate and compete. These procedures shall include that all grievances involving the right to participate and compete in activities sponsored by USSF, the NYSWYSA, and the OYSA may be appealed to the USSF Appeals Committee in accordance with NYSWYSA by-laws and policies. The Federation's Appeals Committee shall have jurisdiction to approve, modify or reverse

a decision. A decision rendered by OYSA or NYSWYSA from which an appeal is taken is not suspended pending the final decision of the Federation's Appeals Committee unless the Committee otherwise orders. The decision made by the OYSA and NYSWYSA may be upheld, revised, or reversed and remanded.

VIII Affiliation - No substantial part of the activities of the association shall be carrying on propaganda or otherwise attempting to influence legislation (except as otherwise provided by Internal Revenue Code section 501(h)) or participating in or intervening in (including publication or distribution of statements) any political campaign on behalf of any candidate for public office.

This association will not carry on any activities not permitted to be carried on by an organization exempt from Federal income tax under section 501(c)3 or corresponding provisions of any subsequent Federal tax laws.

The USSF articles of incorporation, bylaws, policies and requirements take precedence over and supercede the governing documents and decisions of OYSA to the extent applicable under state law. OYSA will abide by the USSF articles, by-laws, policies, and requirements on interplay.

IX Amendments

The Constitution and By-Laws may be adopted, amended or repealed by the members at the Annual Meeting. A two-thirds (2/3) vote of members present is required for passage. By-Laws may also be adopted, amended, or repealed by the Board during the remainder of the year, subject to approval by entire membership as herein provided. A proposal to change the By-Laws shall be submitted in writing to the Board at a regular Board meeting, and shall be adopted by a two-thirds vote of those Board members present. The Secretary will publish the by-law changes to the membership. Members may appeal the Board decision at the next regular meeting of the Board.

X Dissolution

In the event of dissolution, all of the remaining assets and property of the organization shall after necessary expenses thereof be distributed to such organizations as qualify under section 501c(3) of the Internal Revenue Code, or corresponding provisions of any subsequent Federal tax laws; or to the federal government, or to a state or local government for a public purpose.

No part of the net earnings of the organization shall inure to the benefit of any member, officer of the organization, or any private individual (except that reasonable compensation may be paid for services rendered to or for the organization), and no member, trustee, officer of the organization or any private individual shall be entitled to share in the distribution of any of the assets on dissolution of the organization.

Respectfully submitted on behalf of the by-laws committee.